March 25th, 2020

To: Whom it may concern

RE: AeroGo’s designation as an Essential Business under Governor Inslee’s “Stay at Home” Executive Order

This letter confirms that AeroGo Inc. is a manufacturing operation that is exempt from closure, as an Essential Business, pursuant to the Governor’s recently issued (and extended) “Stay at Home” Executive Order. Our facility is located at: 1170 Andover Park West, Tukwila, WA 98188. Employees have been provided a copy of this letter in order to facilitate their uninterrupted travel to/from work at this location.

AeroGo is continues to support the Governor’s Executive Order by making the necessary accommodations in order to allow certain employees to work from home, while still balancing our obligation to support critical and essential customers in several of the industries specifically identified in the Governor’s order. We will continue to be mindful of the health and well-being of our communities and employees as our essential employees perform this work.

We have implemented measures at our facility to continue working safely in accordance with CDC rules: no mass transit, no social gatherings out of work, employees travel in their own car (work-home-grocery-home-work,…), 6 ft. social distancing at work, frequently washing hands, no visitors on-site, no keyboard or phone sharing, wipes and disinfectants on site for use by all, employees are responsible to be gloved when using shared tools and a daily disinfection of all door knobs, refrigerator handles, sink knobs and toilet levers. AeroGo has created work cells to facilitate increased social distancing and employees are instructed to apply these guidelines in their work cells.

Thank you for your understanding and support in this matter. If you have any questions regarding this letter or need confirmation of an individual’s qualification as it relates to this letter, please contact either Nicole Faull (425-518-6581 or Steve Paige (206-661-2688).